Residency Form Instructions

Attached is the Florida residency form. Please read and complete Steps 1-5.

Do NOT use corrective tape on the form

Step 1: Print Student information. Include Alien Régistration number if applicable

If you are <u>NOT</u> a Florida resident, sign and date the non-resident statement. There is no further information needed. Please note: You will be required to pay out-of-state tuition.

Step 2: Choose one category - Dependent, independent or qualifies by Exception

Step 3: Complete claimant information

Step 4: On back of form, complete and provide two proofs of residency with documents that are listed on the form. Two from Tier 1 OR one from Tier 1 and one from Tier 2. Examples for residency: Driver's license, vehicle registration, voter registration, TECO bill, Lease agreement, etc. These documents must show one year of service, ownership, registration, or issue date, prior to the first day class begins. If you are over 24 years of age and/or filed your own taxes, these documents must have your name listed. If you are under 24 years of age and did not file taxes, then the information must be your parent/legal guardian information. You must provide copies of parent/legal guardian information at registration.

Step 5: Signatures



PLEASE PRINT

Florida Residency Declaration for Tuition Purposes

A Florida "resident for tuition purposes" is a person who has or is a dependent person whose parent or legal guardian has established and maintained legal residency in Florida for at least 12 consecutive months preceding the first day of classes of the term for which Florida residency is sought. Residence in Florida must be a bona fide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education. To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, a foreign national in a nonimmigrant visa classification that grants you the legal ability to establish a bona fide domicile in the United States, a permanent resident alien, parolee, asylee, Cuban-Haitian entrant, or legal alien granted indefinite stay by the U.S. Citizenship and Immigration Services. Other persons not meeting the 12-month legal residence requirements may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature pursuant to s. 1009.21, Florida Statutes. All other persons are ineligible for classification as a Florida "resident for tuition purposes." Living in or attending school in Florida will not in itself establish legal residence. Students who depend upon out-of-state parents for support are presumed to be legal residents of the same state as their parents. Residency for tuition purposes requires the establishment of legal ties to the state of Florida. A student must verify that the student has broken ties to other states if the student or, in the case of a dependent student, his or her parent has moved from another state.

Name of Student:		Date of Birth:
Student is a: U.S. Citizen Non-U.S. Citizen	☐ Permanent Resident	□ Other
Alien Registration Number:	Issue Date:	Visa Category:
All non-U.S. citizen students seeking classification as a Florida r United States as issued by the United States Citizenship and Im		are required to submit documentation of their legal status in the
NON-FLORIDA RESIDENT		
will be necessary for me to submit an updated Residency Declar of my status. I understand being classified as a non-Florida resic	ration while providing prescri dent will not exclude me from n of an updated Residency De	n is submitted. I understand that should I qualify for a future term, it bed, supporting documentation to substantiate as "reclassification" the possibility of receiving a waiver to cover part or all of the out-of-eclaration must occur prior to the beginning of the term for which signing below.
Signature of Student:		Date:
TO BE COMPLETED BY THE STUDENT SEEKING FLORIDA	RESIDENCY FOR TUITION	PURPOSES:
I qualify as a resident for tuition purposes as defined by s. 1009 be necessary for me to present evidence of residency for tuition residency information on qualifying as a dependent or independe	purposes supporting my clai	
code by the claimant below. The claimant is my "parent" as a guardian of a student, or any person in a parental relationshic consecutive months. As defined by s. 1009.21(1)(d), Florida residence in this state for the preceding year, has purchased in this state pursuant to s. 222.17." A copy of your parent's tall am an independent person who has maintained legal resiown support. An independent student generally includes a permember of the armed forces, a ward of the court, or someon Education for the purposes of federal financial aid eligibility.	defined by s. 1009.21(1)(f), F ip to the student. My parent a Statutes, "'Legal resident' of d a home which is occupied t ax return may be requested t idence in Florida for at least t person who is at least 24 yea ne with legal dependents othe There may be limited cases by independence (including fin	by him or her as his or her residence, or has established a domicile to establish dependence. The past 12 consecutive months. I provide more than 50% of my are old, married, a graduate or professional student, a veteran, a ger than a spouse pursuant to the United States Department of where a person under the age of 24 years old may qualify as an nancial independence). A copy of your tax return may be requested
TO BE COMPLETED BY THE CLAIMANT/PERSON CLAIMING	G FLORIDA RESIDENCY:	
NOTE: If the student is a <u>dependent</u> , the parent is the claimant student is <u>independent</u> , the student is the claimant and will document shall be conclusive in establishing residency. Add documentation provided is subject to verification. Evidence of	complete this section and prilitional documentation, other	ovide evidence of residency supporting the claim. No single than what is prescribed, may be requested in some cases. All
Claimant or Name of Person Claiming Florida Residency:		
Claimant's Relationship to Student:		
Claimant Address:		
Date Claimant Began Establishing Legal Florida Residence (if u	pon birth, enter birthdate): _	
Office Use Only	Initials:	Date:
□ Resident □Nonresident □Incomplete Com	nments:	Rev. 8/1/17

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Florida Residency Declaration

for Tuition Purposes

Per s. 1009.21(3)(c), Florida Statutes, the residency determination must be documented by the submission of written or electronic verification that includes TWO or more of the documents identified below. No single piece of evidence shall be conclusive.

Α.	TIER 1: Claimant MUST provide AT LEA Florida Voter's Registration Card Number:							
	Florida Driver's License Number		Original Issue Date	//- e· /	1	– Current Issue Date:	1	1
_			Original Issue Date	· — /—	-;	Current Issue Date:		
_			Original Issue Date	;;	-;	Current Issue Date:	<u>;</u>	- ,
	Proof of permanent home in Florida occup or other evidence of title to property used a primary residence, multiple leases reflecting	oled as primary residence f as primary residence, a ho ng a Florida address or a le	or 12 consecutive months prior meowner's policy, a title insural ease of multiple years duration)	to the stud nce policy,	ent's e eviden	nrollment. (Docume ce of a property tax	nt such as payment i	a deed in the
a	claimant's primary residence) Official transcripts from a Florida high sch	ool for multiple years (2 or	more years) if the Florida high	school diple	oma or	GED® was earned	within the	last 12
	months. Dates of Attendance: Proof of permanent full-time employment i		Graduation Date:/	_/(Transc	ript)		
	Proof of permanent full-time employment i months and/or verification from employers							
	TIER 2: If only one TIER 1 document is p	rovided, claimant MUST	provide at least one docume	nt from the	follow	ring categories to	demonstr	ate
	sidency in Florida. Declaration of domicile in Florida in accord	lance with a 222 17 Florid	la Statutos 🗖 Florida profession	al or occur	nationa	Llicopeo □Elorido ir	ocorporatio	nn.
	Document evidencing family ties in Florida						icorporatio	311
	Any other documentation that supports you payments, a lease agreement and proof or Florida.	ur request for resident statu	us including but not limited to ut	ility bills an	d proo	f of 12 consecutive i		
	ESIDENCY DECLARATION:							
paç sub	he undersigned, hereby declare that I have read the ges of this Residency Declaration. I understand the bject me to penalties pursuant to s. 837,06, Florida cords, including those accessible electronically, wh	at any false or misleading info a Statutes, for making a false s	rmation on this Residency Declarati tatement. I give permission for the	on or provide institution to	ed in su review o	pport of this Residency	Declaration	n will
PR	RINT Student Name:					_		
DD								
L1/	RINT Claimant Name (if not the student):							
						Data: /	,	
	RINT Claimant Name (if not the student):					Date:/		
Sig QU								required
Sig QU As	gnature of Claimant: UALIFICATION BY EXCEPTION s provided in s. 1009.21, Florida Statutes, I q I am a qualified beneficiary under the terms of th I am married to a person who has maintained leg	ualify for residency based e Florida Prepaid College Prog al residence in Florida for at le	on the following permitted exce gram (s. 1009.98, Florida Statutes) (ast the past 12 consecutive months	eption (chec	ck one) ida Prej	: Docume	ntation is	
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